

# Credit Account Application Form



## REQUEST FOR A CREDIT ACCOUNT ON IOSH SERVICES LTD

Please note that we reserve the right to refuse an application. We are unable to approve credit accounts for sole traders, partnerships with fewer than 4 partners and unincorporated associations.

When your application has been reviewed, you will be notified of the outcome, and if successful asked to sign revised payment terms prior to the credit account being opened.

The form should be completed electronically in pdf with "fill & sign"

Customer Name:				Customer Account Reference: <b>This is required and can be found on your invoice or statement.</b>			
Address:							
Town:				County:			
Postcode:				Country:			
Telephone:							
Company number:				VAT number:			
Is the business a?	Sole Trader / Individual	Partnership with 4 partners or less	Partnership with 5 partners or more	Unincorporated Association	LLP	Incorporated body i.e. PLC / Ltd	Public Body i.e. NHS
Amount of Credit requested:						£	
Latest financial statements attached:						Yes / No	
<b>By signing this application, you are agreeing to a credit check being undertaken.</b>							
Signed:				Date:			
Printed Name:							
Title of Role:							
Email Address of Signatory:							

Please return your completed form to your IOSH contact or [finance@iosh.com](mailto:finance@iosh.com)

Thank you for taking the time to complete this form.

**Internal use Only**

Checked by:		Date:	
Terms & Conditions signed form received	Yes / No	Date:	
Credit Check undertaken:	Yes / No	Date:	
Credit Check result:		Credit Approved:	Yes / No
Customer Average payment days			
Amount of Credit Approved:	£		
Reviewed & Agreed by Head of Financial Services	Yes / No	Date:	
Reviewed & Agreed by Director of Finance & Governance (Non-Standard T&C's)	Yes / No	Date:	

## Version control

V	Last amended	Author	Reason for amendment	Review date
1	19/12/2019	K Cowell	Converted to new format	January 2021
2	20/12/2023	M Woolman	To amend some wording and contact details required.	January 2025

Form Owner	
Head of Financial Services	

Related operational policies/business rules/process	Reference
Credit Terms Business Rule	FINBR0001
Process – Credit Account	FINPRO003