

Your Peer Review Interview



This is the final part of the Initial Professional Development process. If successful, you will be transferred to Chartered status. In order for you to book your Peer Review Interview, you must pass the assessment stage and CPD audit.

Location

We run face-to-face interviews in the following locations: Bristol, Cardiff, Edinburgh, Glasgow, Leeds, Leicester, London, Manchester and Newcastle.

International interviews are held in: Dubai, Hong Kong and Ireland.

If you are not able to attend your interview in person, you can arrange a video interview, conducted via 'Zoom' and we will connect to you from Leicester.

Cost

We currently charge £80 if your interview is held at our offices in Leicester or Dublin. We only offer Zoom interviews at Leicester. For all other venues we charge £95.

Payments can be made by telephone to our Bookings Department on +44 (0) 116 257 3197.

Zoom

We recommend arranging a face-to-face interview where possible. If a video interview is required, we use a system called Zoom. A guidance document and log-in details will be provided once your interview has been booked.

Cancellation

If you need to re-arrange or cancel your interview, you must notify us at least 28 working days before your interview date. Failure to do so may result in a further interview charge being applied.

Special arrangements

IOSH is aware that some members may have specific learning difficulties, disabilities or personal circumstances which may need to be accommodated during the Peer Review Interview process. Please inform us when booking your interview, so that we can prepare and accommodate accordingly.

Before your Interview

We require you to email us a PowerPoint presentation 14 days before your interview. Once you have booked your interview, we will send a guidance document informing you of what to include in your presentation.

We strongly recommend you review the assessment part of the IPD process you completed: the Skills Development Portfolio or Open Assessment. Before your interview, log in to your MYIOSH account to remind yourself about the tasks

completed. If you are unable to access your IPD portal through your MYIOSH account, please contact IOSH's Professional Development team on +44 (0) 116 257 3200 or by email at professional.development@iosh.com

It's essential to read the IOSH Code of Conduct before your interview. We require you to understand and have knowledge of the four pillars highlighted in the Code of Conduct.

On the day

There is no strict dress code. However, we recommend business wear or smart casual attire.

Identification is required – please ensure you have picture identification such as a passport or driving licence available.

For face-to-face interviews we do require you to arrive at the venue at least 30 minutes before your interview. If you are connecting via Zoom, please connect around 15 minutes before your interview.

No notes are permitted at any point during your face-to-face or video conference interview.

In your interview room there will be a panel of volunteers, comprising of Chartered Members and/or Chartered Fellows who will ask you a series of questions. There will also be an administrator from IOSH in the room for quality assurance purposes, recording the interview audio and ensuring your interview is kept within one hour.

After your Interview

Our process is to provide your results to you within 21 working days of your interview in writing.

Unsuccessful candidates will receive feedback which outlines which areas were not met during the Interview and recommends ways in which these areas can be addressed.

If you are successful, IOSH will send you a confirmation email including the Chartered logo, followed by a Chartered certificate in the post.

If you are a member based outside the UK, please provide your full postal address or arrange and pay for a courier to deliver your certificate.