



# COVID-19 Risk Control – Site Implementation

Jodie Lynch

## COVID-19 – Steering group (department heads)

- **Guidance updates**
- **Confirmed, associated and vulnerable cases**
- **Medical log**
- **BCP**
- **Creation of the guidance for managers, communications to all employees**

## RTG – Implementation team (Site Managers)

- **Implementing requirements from the guidance**
- **Risk assessment – (HACCP approach with CCP)**
- **Setting the work environment**
- **Regular briefings and other comms**

## Wellness Project Team –

- **Mental health and Wellbeing**
- **EAP**
- **Additional Support**

## Handwashing/Hand Sanitising Facilities

- **Staff entry/exit points**
- **Workstations**
- **Points at communal areas**
- **Fixed and portable stations**

## Social Distancing

- **Communal areas – Markers**
- **Staggered start times/breaks**
- **Capacity levels in canteens**

## Cleaning

- **Cleaning stations in Warehouse, Search-points**
- **Increased cleaning of contact areas**
- **Cleaning regime for driver cabs**

## Shielding (Face to Face)

- **Drivers receptions**
- **Security entry**

## PPE (Face Masks)

- **Where social distancing cannot be avoided**
- **Unloading containers**
- **The same people on the task**
- **First aiders**
- **Composite safety footwear – search points**

## Considerations

### Fire Evacuations Drills

- **Planned and communicated to all staff**
- **Additional fire assembly points**

### Training requirements

- **Small groups**
- **Employees trained at their own sites**
- **Online learning where possible**

## Challenges

### Procuring PPE and cleaning Sanitising equipment

- **Monitoring the usage at each site**
- **PPE Hub at one site**

### People behaviour

- **Re- induct**
- **Responsible person observing**
- **Platform to voice concerns (anonymously)**
- **Reinforce by additional controls or staff briefings**