

CDM 2015

Client Duties

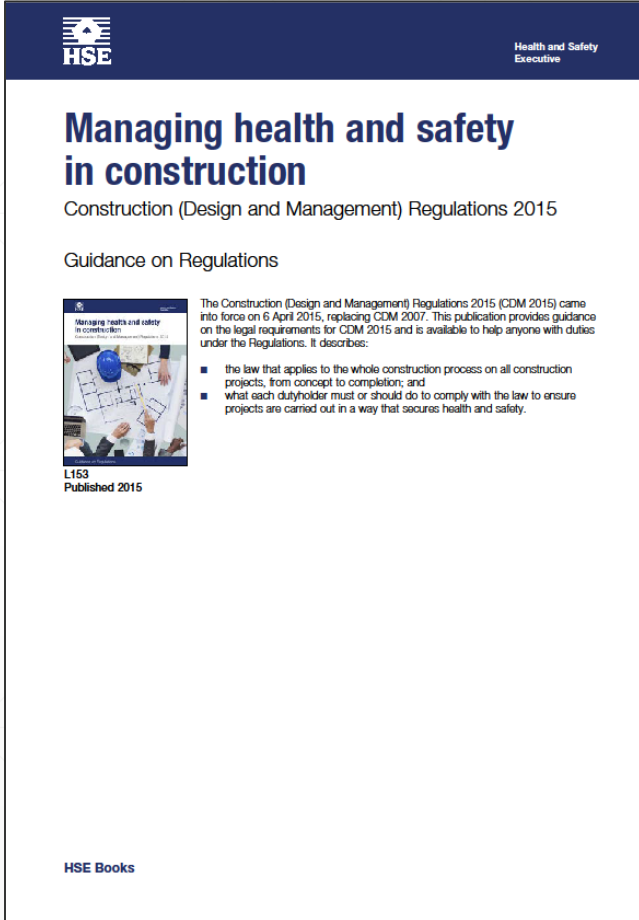
A Practical Approach

Before I start the legal bit...



Legal Disclaimer

CDM 2015 – A Brief Overview



The image shows the front cover of a guidance document from the Health and Safety Executive (HSE). The cover has a dark blue header with the HSE logo on the left and the text 'Health and Safety Executive' on the right. Below the header, the title 'Managing health and safety in construction' is written in a large, bold, dark blue font. Underneath the title, the subtitle 'Construction (Design and Management) Regulations 2015' is written in a smaller, dark blue font. Below the subtitle, the text 'Guidance on Regulations' is written in a smaller, dark blue font. In the center of the cover, there is a small thumbnail image of the document's cover, which shows a person's hands holding a blue folder and a white document. To the right of the thumbnail, there is a short paragraph of text and a bulleted list. At the bottom left of the cover, the text 'L153 Published 2015' is written. At the bottom center of the cover, the text 'HSE Books' is written.

HSE Health and Safety Executive

Managing health and safety in construction

Construction (Design and Management) Regulations 2015

Guidance on Regulations

The Construction (Design and Management) Regulations 2015 (CDM 2015) came into force on 6 April 2015, replacing CDM 2007. This publication provides guidance on the legal requirements for CDM 2015 and is available to help anyone with duties under the Regulations. It describes:

- the law that applies to the whole construction process on all construction projects, from concept to completion; and
- what each dutyholder must or should do to comply with the law to ensure projects are carried out in a way that secures health and safety.

L153
Published 2015

HSE Books



Duty holders

CDM 2015 – A Brief Overview of Applicable Regs

The following regulations are of importance. You do not need to memorise these but need know they exist and where to find them:

- Regulation 2 Interpretation (terms, meaning etc)
- Regulation 4 Client duties in relation to managing projects
- Regulation 5 (1-3) Appointment of the Principal Designer and Principal Contractor
- Regulation 6 Notification F10
- Regulation 7 Application of domestic clients
- Regulation 8 General duties

For Action

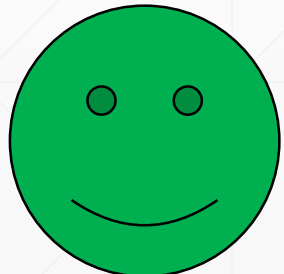
For information

So how to deal with CDM 2015?

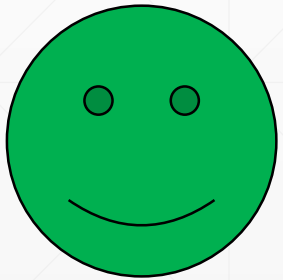
How to discharge your duties?

How to legally stay compliant?

Policy and Procedure



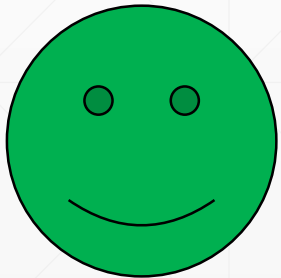
Good Practice



Good Practice

Scope of
services

Write a basic
Client's brief



Good Practice

Understand the type of work



CDM Regulation 2 (1) (a-e)

Is construction work being undertaken?

Regulation 2 (1 a-e) Interpretation - define the terms for the meaning on "*construction*"

Group Exercise 1

Example 1

Changing a light bulb in an office on the 5th floor?

Example 2

Removal of a air handling unit from the roof for maintenance purpose?

Example 3

Upgrade and replace 100 domestic boilers by the local council authority?

Example 4

Building a housing development on a brown field site?

Example 5

Digging up a grave yard?

Takeaway Exercise

Define which work within your organization is construction work and non-construction work and build a policy/procedure to explain this –

in the simplest way possible.

Identify the Client



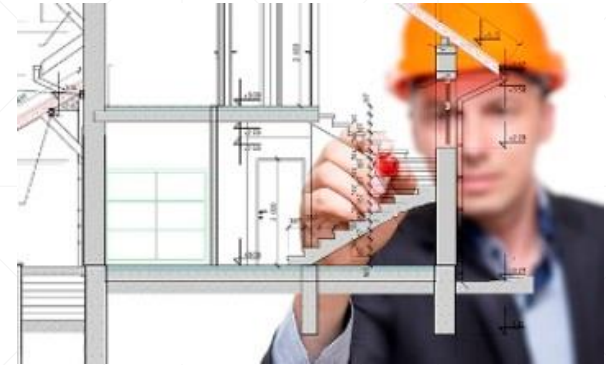
CDM Regulation 4 (8)

Who is the Client for this project?

Reg 2(1) Interpretation - *"client" means any person for whom a project is carried out;*

Guidance note para: 23 – 27 – further explains who is a client

Appointment of Duty holders



CDM Regulation 5



Pre-construction Information



CDM Regulation 4 (4)



What is the pre-construction information document?

Reg 2(1) Interpretation – *“pre-construction information” provides the meaning for this.*

- *“pre-construction information” means information in the client's possession or which is reasonably obtainable by or on behalf of the client, which is relevant to the construction work and is of an appropriate level of detail and proportionate to the risks involved, including—*
 - *(a) information about:*
 - (i) the project;*
 - (ii) planning and management of the project;*
 - (iii) health and safety hazards, including design and construction hazards and how they will be addressed; and*
 - *(b) information in any existing health and safety file;*

What is the pre-construction information document?

Regulation 4

"A Client must provide pre-construction information as soon as is practicable to every designer and contractor appointed, or being considered for the appointment, to the project"

Pre-construction Information



CDM Regulation 4 (4)

Submit the F10 Notification to HSE



CDM Regulation 6



Ensure the
Construction
Phase Plan is
prepared



CDM Regulation 4 (5) (a)

What is a construction phase plan?

A construction phase plan is a document that must record the:

- (a) health and safety arrangements for the construction phase;
- (b) site rules; and
- (c) where relevant, specific measures concerning work that falls within one or more of the categories listed in Schedule 3.

What is a construction phase plan?

The following list of topics should be considered when drawing up the plan:

- (a) a description of the project such as key dates and details of key members of the project team
- (b) the management of the work including:
 - (i) the health and safety aims for the project;
 - (ii) the site rules;
 - (iii) arrangements to ensure cooperation between project team members and coordination of their work, eg regular site meetings;
 - (iv) arrangements for involving workers;
 - (v) site induction;
 - (vi) welfare facilities; and
 - (vii) fire and emergency procedures;
- (c) the control of any of the specific site risks listed in Schedule 3 where they are relevant to the work involved.

Welfare Facilities Provided



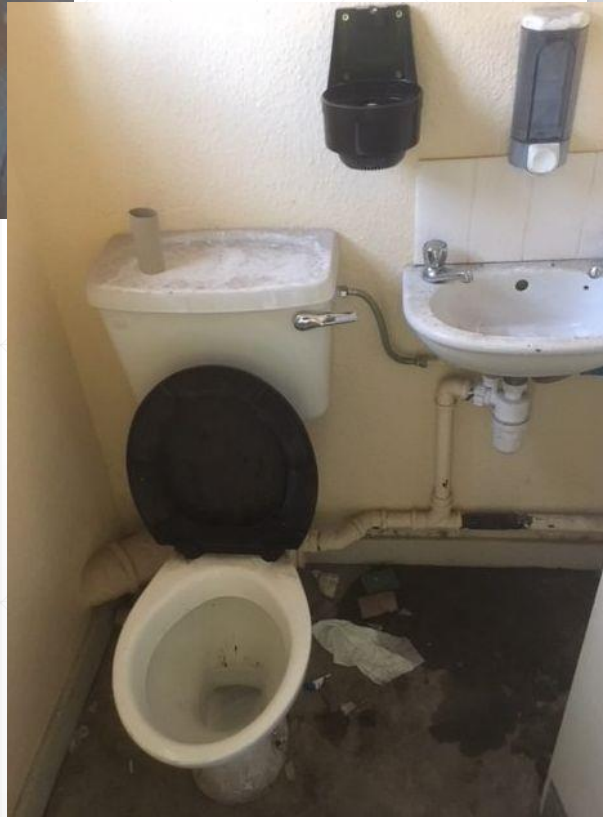
CDM Regulation 4 (2) (b)



Has the welfare been established?

Is it being maintained?

How are the arrangements being maintained and reviewed?



Good Practice



Acceptable



Poor Practice



CDM Regulation 4 (1)



CDM Regulation 4 (2) (a)

Plan, Manage & Monitor



CDM Regulation 4 (3)



CDM Regulation 4 (6)

H&S File

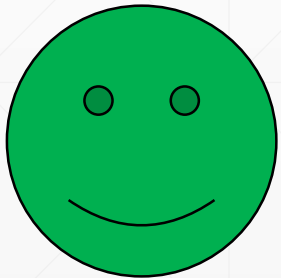


CDM Regulation 4 (5) (b)

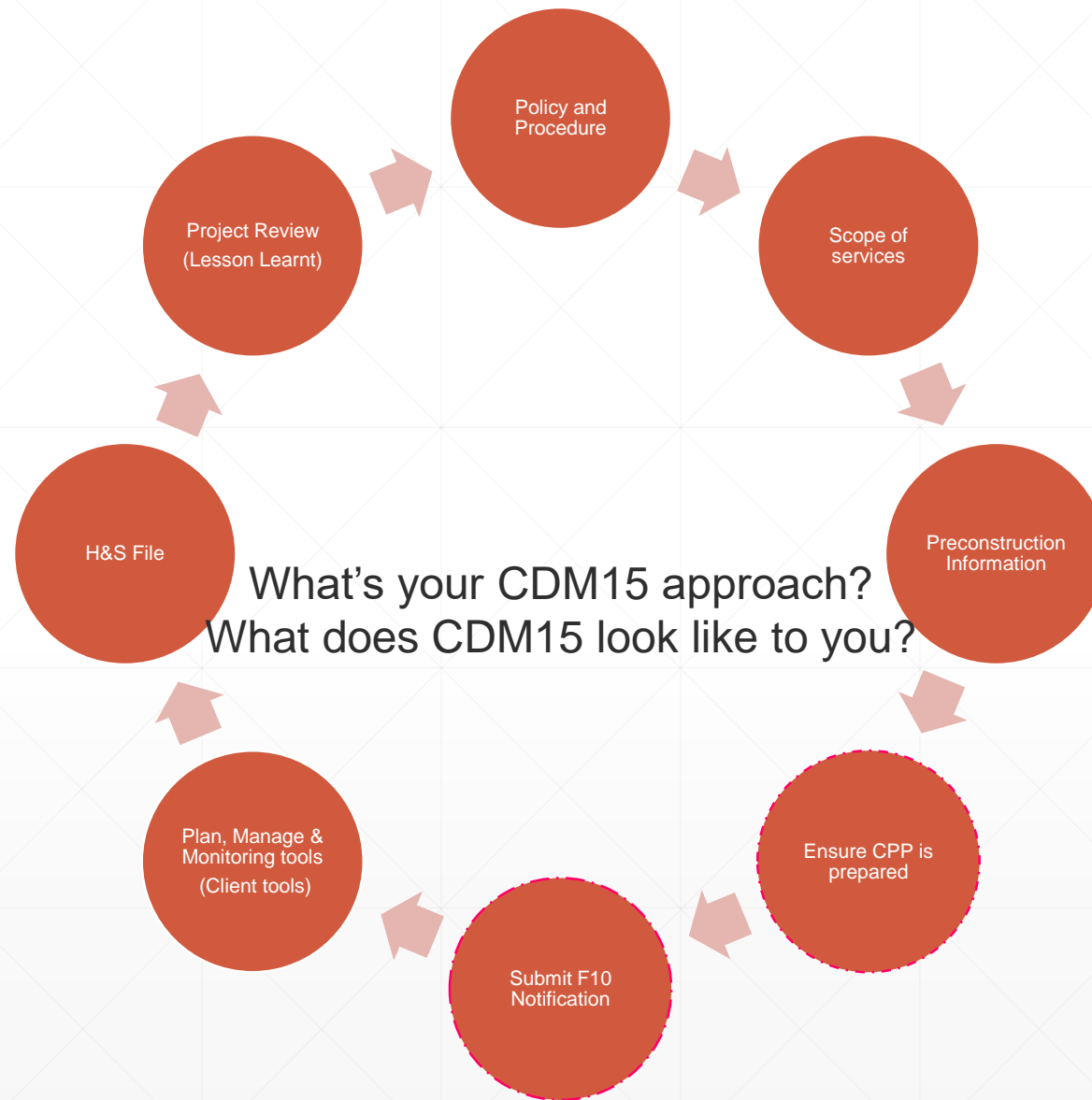


CDM Regulation 4 (7)

Project Review (Lessons Learnt)



Good Practice



Useful Links:

CTIB - <https://www.citb.co.uk/documents/cdm%20regs/2015/cdm-2015-clients-interactive.pdf>

APS – https://www.aps.org.uk/sites/default/files/CDM15_commercial_web_0.pdf

CITB - <https://www.citb.co.uk/documents/cdm%20regs/cdm%202015%20-%20qa%201%20maintenance%20work.pdf>

HSE - <http://www.hse.gov.uk/Construction/cdm/faq/index.htm>

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