

**IOSH, Northern Ireland Branch AGM**

**22<sup>th</sup> May 2019**

**Venue** Queen's University, Council Chambers,  
University Road, Belfast, BT7 1NN



**Attendees:** (Bold indicates committee members)

<b>Surname</b>	<b>First Name</b>	<b>Attended</b>
<b>Gilmore</b>	<b>Emma</b>	✓
<b>Burgess</b>	<b>Hayley</b>	✓
<b>Lambe</b>	<b>Wilson</b>	✓
<b>Lemon</b>	<b>Billy</b>	✓
<b>Daly</b>	<b>Catherine</b>	✓
<b>Doran</b>	<b>Mary</b>	✓
Glass	Allison	✓
Walford	John	✓
Gregg	Peter	✓
McWilliams	Paul	✓
Kirkpatrick	John	✓
Cooke	David	✓
Gillan	Anne	✓
King	Jim	✓
Finlay	William	✓
Hamilton	Geoff	✓
McIvor	Jonathan	✓
McKerry	Kevin	✓
Doran	Michael	✓
Carroll	Seona	✓
Thompson	John	✓

### **1.0 Attendance and Apologies – Opening Address**

Emma Gilmore, Acting Branch Chair opened the meeting by welcoming attendees to Queen's University and thanking everyone for their attendance. Emma provided the members with guidance on health and safety arrangements for the University and requested that all mobile phones should be switched off / on silent for the duration of the meeting.

The Acting Chair went on to thank those who had travelled to attend the meeting, including Catherine Daly, Membership Development Officer, Dublin Office.

### **2.0 Apologies for Absence.**

Helena Smith, Branch Secretary provided a list of apologies received and requested any further apologies from the floor. The following apologies were received:

- William McNaul
- Jackie O'Neill
- Richard McIvor
- Sue Morgan
- Laura Gillespie
- Greg Hamill

### **3.0 Minutes of previous AGM 16<sup>th</sup> May 2018.**

The Acting Chair stated that the minutes from the last AGM were on the branch web site for everybody to read. The Secretary outlined that the minutes of the previous AGM were read as a true and accurate account. The Acting Chair asked for a proposer and seconder to approve the minutes. The minutes were agreed as accurate, proposed by Hayley Burgess and seconded by Billy Lemon.

The Acting Chair stated that the minutes of the 2019 AGM would be placed on the NI IOSH web site and will be available for all members to view.

#### 4.0 Treasurer's Report

On behalf of Richard Mclvor, Treasurer, Hayley Burgess provided an overview of the income and expenditure account for the period ending 31st March 2019. Hayley outlined the following:

**(a)**

- £ in prepayments      £2405
- £ in former bank      200
- £2605

**(b)**

Budget Allocation for 2019/2020

Budget allocation received £15,681

- £6,681 based on a per capita allowance (New Process), + £9000 from additional funding pot - special application
- Spend to date: £0 (nothing has been posted through the accounts for NI for current financial year - i.e. since 6th April 2019)

The Treasurer's Report was proposed by Wilson Lambe and seconded by Mary Doran.

## **5.0 Branch / District Chairperson's Report for 2018**

**Emma outlined the following regards membership information in her Chair's report:**

- Membership numbers – 744 as of April 2019;
- Thanks to all new & existing members;
- Member benefits in MyIOSH IOSH Extras - <https://www.iosh.co.uk/Membership.aspx>
- Branch annual CPD/IPD event to help you progress your membership;
- Keep your records up to date!
- Support our branch by attending CPD events and seminars;
- Branch contacts you through mailer and website.

**The Chair continued to address the following topics:**

- Brexit and economic uncertainty & a slowing economy;
- Increase in major injuries in our workplaces;
- Demand for H&S professionals across all industries
  - IOSH Level 3 General Certificate in Safety and Health
  - New skills scheme to train employees?
- Looking after our own H&S?
- Branch covered asbestos, fire, manual handling, crowd safety, international travel risk seminars throughout 2018 – 2019.

**Looking Ahead for 2019 – 2020:**

- Continue with collaboration:
  - Workplace Health Leadership Group
  - A new web portal for employers to access information on occupational health, occupational hygiene and wellbeing [www.whlgni.org.uk](http://www.whlgni.org.uk)
- Promote IOSH Work 2022 with our local events – enhance, collaborate, Influence;
- Promote IOSH No time to loose campaign to tackle Occupational Ill health;
- Support industries with mental health awareness [www.iosh.co.uk/MHFWorkplace](http://www.iosh.co.uk/MHFWorkplace)
- New IOSH resource for companies addressing mental health.

## **Branch Programme for 2019 – 2020**

Please refer to to the following link for the Branch Programme 2019 – 2020:

<https://exclusive.iosh.com/membership/our-membership-network/our-branches/northern-ireland-branch/events/>

In closing, the Chair went on to offer her thanks to the branch committee for their work and support throughout the year.

Praise was also given to Catherine Daly, Membership Development Officer and Norita Robinson, the local IOSH Network's Coordinator for their significant support.

### **6.0 Election of members to the Branch Committee for 2019**

There was one new nomination received via the NI IOSH Web site for role of Branch Treasurer, and re-nominations from the existing committee. Checks were completed and all found to be in good standing.

None of the roles eligible for reelection were contested, nor was there more than one nomination for any particular role, which meant there was no requirement for ballot voting.

### **7.0 Election of Principal Branch / District Officers for 2019**

Principal officers normally hold the role for one year and need to be re-elected up to a maximum of four years. The following committee members completed nomination re-election forms, which were sent to IOSH HQ and approved by IOSH HQ and Norita Robinson, Network Coordinator & formed the basis of branches of the new executive committee.

Richard Mclvor resigned his role as Branch Treasurer. One online nomination was received via the NI IOSH Website from Jonathan Mclvor. Checks were completed and all found to be in good standing. As there was not more than one nomination for the role of which there was no requirement for ballot voting and Jonathan Mclvor was duly confirmed as Branch Treasurer.

The Chair stated as the forms were already proposed and seconded there was no need to request same from the floor. The Chair explained to members and there were no objections.

Catherin Daly, Membership Development Officer, advised that the following had been agreed:

**Chair - Emma Gilmore**

Education and Leisure/Tourism Co-Ordinator

**Vice Chair – William Lemon**

Engineering Co-Ordinator

**Branch Secretary – Helena Smith**

Voluntary Sector Group Co-ordinato

**Branch Treasurer – Jonathan Mclvor**

**Past Chair & Committee Member – Richard Mclvor**

WHLG (NI) Co-Ordinator, HCLG Co-Ordinator & Construction/Manufacturing Co-Ordinator

**Committee Member – Hayley Burgess**  
Fire Co-Ordinator, Food & Drink Co-Ordinator

**Committee Member - Wilson Lambe**  
Work 2022 Co-Ordinator

**Committee Member – Mary Doran**  
Occupational & Mental Health Co-Ordinator

**Committee Member - Laura Gillespie**  
Legal Co-Ordinator

**Network Co-Ordinator – Norita Robinson**

## **8.0 Speaker – Robert Kidd – Chief Executive of HSENI**

Robert Kidd joined the HSENI in January 2019 as new Chief Executive and outlined that he joins the HSENI from the Department of Justice (DoJ) Firearms and Explosives Branch where he has worked since 2011. Robert started his career in the Police Authority before moving to the NI Statistics & Research Agency. Following this he worked in the regional development office of the Department of Social Development.

Robert's ultimate aim in his new post is the prevention of workplace fatalities and reducing serious workplace accidents. It is a shared vision with each and every one of us.

Robert discussed roles / initiative that the HSENI have been involved with and future campaigns:

- HSENI Corporate Plan 2018 – 2023 – “HSENI’s mission to work with others to reduce serious work-related injury and ill health”. Strategically, HSENI will focus on preventing the most serious workplace health and safety issues in high risk industries and activities. Robert thanked feedback from the IOSH committee members.
- The Workplace Health Leadership Group Northern Ireland (WHLGNI) has created a new web portal for employers to access information on occupational health, occupational hygiene and wellbeing.
- HSENI will continue to support “IOSH No Time To Lose Asbestos Campaign” – HSENI happy to endorse it.
- Recently published was the “Reclassification of Welding Fume”. Welding fume is now reclassified as carcinogenic.
- The Farm Safety Partnership in partnership with Rural Support have developed a hand book to assist farmers and their families with dealing with the pressures of farming. The book is titled “Coping with the Pressures of Farming” and offers the farming community help and assistance in relation to their health and well being and everyday pressures of running a farm.
- Future work involves increasing the number of educational officers to work with primary schools, increasing awareness about farm safety to children.

## **9.0 Any other Business.**

The Chair thanked Robert Kidd for his time and insightful talk.

Wilson Lambe wanted to say thanks to Emma Gilmore for stepping into the role of Acting Chair last June 2018, when the present Chair – Jackie O’Neill – stepped down due to health problems.

The Chair asked if there were any questions from the floor, of which there were none.

## **10.0 Close of Meeting**

The Chair summarised the events of the day and thanked everybody for attending.

The meeting was closed at approximately 3.00pm.