

# Institution of Occupational Safety and Health West of Scotland Branch



**Branch Meeting:**

## Minutes

<b>Date and Time :</b>	31 <sup>st</sup> of May 2018, 1300 hrs.
<b>Venue:</b>	Bain suite, Hampden Park Stadium

	items	Action by
1	Welcome	
	<p><b>Chair of Meeting:</b> George Mills</p> <p>The chair welcomed the attendees and speakers speakers were introduced to the audience by Brian Beck</p>	BB
2	1st Speaker's Presentation (13:00)	
	<p><b>Topic:</b> Personal experience in waste industry development <b>Speakers:</b> <b>Jim Brown</b>, Commercial Director of the Binn Group</p> <p><b>Summary:</b> Jim; provided a background of his personal experience in waste industry development and discussed how this had aligned with his activities with SWITCH, role as Chair of the Health and Safety Group and aims of that organisation in improving health and safety learning and development for staff within the waste industry.</p> <p>An abridged version of the presentation will be available on branch website once technical issues resolved. However presentation can be obtained from branch secretary(<a href="mailto:secretary-westofscot@ioshnetworks.co.uk">secretary-westofscot@ioshnetworks.co.uk</a>)</p> <p>The speakers were presented with a gift on behalf of the Branch</p>	
3	2nd Speaker's Presentation (14:00)	
	<p><b>Topic:</b> what Zero Waste can mean to different people? <b>Speakers:</b> <b>Andy Robertson</b>, National Chair of IOSH EWMG</p> <p><b>Summary:</b> Andy; looked at what Zero Waste can mean to different people, how it should be defined to help employees and other interested parties understand what the goal is, discussed what some of the common waste treatment processes are and how knowledge of these, along with a Waste Duty of Care approach; may help EHS professionals get a better handle on where their organisation is with regard to Zero Waste and what changes can be made to achieve their goal, whilst ensuring legal compliance along the way.</p> <p>An abridged version of the presentation will be available on branch website once technical issues resolved. However presentation can be obtained from branch secretary(<a href="mailto:secretary-westofscot@ioshnetworks.co.uk">secretary-westofscot@ioshnetworks.co.uk</a>)</p> <p>The speakers were presented with a gift on behalf of the Branch</p>	

4	Sederunt
<p>69 members registered their attendance.</p> <p>The chair presented Scott Paterson with a gift on behalf of the Branch for attending 7 out of the 8 branch meetings of 17/18 programme; the highest number of attendance outwith the Branch Executive.</p>	
5	Apologies
<p>Apologies received from; 13 members</p>	
6	Review and Approval of Minutes of Previous Meeting
<p>Due to technical issues with branch web page the minutes were not uploaded, thus the review of 29<sup>th</sup> of March meeting minutes was deferred to next meeting. Copies of the minutes will be provided on request from the branch secretary (<a href="mailto:secretary-westofscot@ioshnetworks.co.uk">secretary-westofscot@ioshnetworks.co.uk</a>)</p>	
7	Matters Arising
<p>There were no matters arising.</p>	
8	New Members
<p>No new members</p>	
9	Vacancies
<p>Two vacancies were announced</p> <ol style="list-style-type: none"> <li>1. HSE Manager , an SME is looking for a HSE Manager contact the secretary(<a href="mailto:secretary-westofscot@ioshnetworks.co.uk">secretary-westofscot@ioshnetworks.co.uk</a>)</li> <li>2. Network Rails will be looking for Environmental Manager based in York, details will be in Network Rails website</li> </ol>	
10	Group Reports
<p><u>Construction</u> : <b>David Allan</b>  Apologised ): Nothing to report  <u>Environment and Waste Management</u>: <b>Brian Beck</b></p> <p>Reminded attendees of the World Environment Day 2018 on the 5<sup>th</sup> of June. The theme this year is: If you can't reuse it, refuse it.</p> <p><u>Public Services</u>: <b>Susannah McIntosh</b>  Public Services conference in Nottingham 19<sup>th</sup> of June.</p>	
11	AOCB
<ul style="list-style-type: none"> <li>• AGM Finance Report <p>A member has enquired about the AGM finance report, specifically required to clarify the £5,428.97 listed under 'other' expenditure, the member requested to discuss this during the branch meeting. However the Treasurer has explained initially during the AGM back in April and reiterated at this meeting that this particular amount was credited to the branch account by mistake and immediately returned to IOSH, therefore it was registered as other expenditure.</p> </li> <li>• 18/19 programme <p>George Mills informed attendees that the 2018/19 programme is being finalised, and the programme will include CPD sessions and site visits.</p> </li> </ul>	

- **IOSH Council**  
George Mills reminded members regarding the IOSH council, and encouraged members to go through nominees' bios before voting.
- **IOSH membership**  
Douglas Connell informed attendees that IOSH has introduced Student membership, full time students enrolled with health and safety courses will be entitled for a free Student membership, while part time students might be eligible for discounted fees.

12	Next Meeting
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**Date:** 27<sup>th</sup> of September 2018 **Venue:** Bain suit , Hampden Park  
**Time:**13:00 hours, **Topic:** Legal Update **Speaker:** \*Rhona Cameron, from BTO  
**Time:**14:00 hours, **Topic:** why GDPR matters to all H&S practitioners **Speaker:**  
 \*McKerracher, from BTO  
 \*TBC

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