

Complaints and appeals record



Date:

Course reference:

Course title:

Course dates:

Name of trainer:

Name of person dealing with complaint / appeal:

Name of delegate:

Nature of complaint / appeal:

Action taken:

Outcome – upheld / denied (for appeals):

Date complainant advised of outcome:

Date closed:

Details of corrective action:

IOSH informed? Y/N:

Date escalated to IOSH:

Yes

No

Name of IOSH contact / IOSH contact details used:

Notes:

About IOSH

The Institution of Occupational Safety and Health (IOSH) is the Chartered body for health and safety professionals. With 50,000 members in more than 130 countries, we're the world's largest professional health and safety organisation.

We set standards and qualifications, and support, develop and connect our members and others with resources, guidance, events, and training. We're the voice of the profession and campaign on issues that affect millions of working people.

IOSH was founded in 1945 and is a registered charity with international NGO status.

About IOSH Training

IOSH Training is the specialist learning delivery arm of IOSH Services Limited (ISL). ISL is a separate commercial entity that invests for the future, generating a surplus which is fully gift-aided to fund IOSH charitable activities.

ISL activities are aligned to IOSH's charitable objects, providing training, education and consultancy support services to organisations and individuals seeking to enhance their knowledge and competence in OSH.

IOSH

The Grange
Highfield Drive
Wigston
Leicestershire
LE18 1NN
UK

t +44 (0)116 350 0700
www.iosh.com

-  twitter.com/IOSH_tweets
-  facebook.com/IOSHofficial
-  linkedin.com/company/iosh
-  youtube.com/IOSHchannel
-  instagram.com/ioshofficial
-  tiktok.com/@ioshofficial

V1.0

©2025 IOSH Services Limited. No unauthorised use or reproduction.
All rights reserved.

Institution of Occupational Safety and Health Founded 1945
Incorporated by Royal Charter 2003
Registered charity in England and Wales No. 1096790
Registered charity in Scotland No. SC043254