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Thames Valley Branch Executive Committee

Minutes of the 86th Executive Committee meeting of the Thames Valley Branch held at Mapledurham Golf Club on Wednesday 26th September 2018

Members Present: Tyrone Partridge, David Heath, Steve Pulling, Vince Butler, Tom Wilson, Nick Bathurst, Kelly Nichol, Zuzanna Lalanne, Chris Stops, Graham Dandridge, Nathalie Muller.

1	<p>Apologies for absence received from Laura Graure, Azeez Soaga</p> <p>The committee expressed their appreciation for all the work Graham Parker has done for the committee and the whole branch and wished him a speedy recovery.</p>	
2	<p>Minutes of Wednesday 20th June 2018</p> <p>These were checked and accepted as a true record.</p>	
3	<p>Matters arising:</p> <p><u>Previous speakers presentations</u></p> <p>It was suggested we use google docs or WeTransfer to store these. David to investigate</p>	
	<p>Nathalies items</p> <ol style="list-style-type: none">1) Nathalie has produced a AGM timeline to assist branches is organizing for their AGM2) Student membership. IOSH are offering student membership at a reduced fee to those studying H&S at Universities with IOSH accredited courses.3) CPD pilot. A more user friendly system is being developed.4) Sponsorship. Some branches are getting	

	<p>sponsorship from commercial companies to support their work eg significant events such as seminars. Guidance is being developed setting out parameters.</p> <p>5) New website. Looks OK but some confusion running old and new together.</p> <p>6) IOSH looking at “Event Bright” where members inform branches of their intended attendance at branch evening- further information of this will be made available in the future.</p>	
4	<p><u>Council matters</u></p> <p>Steve has now attended 2 council meetings. At the recent one there was concern about matters discussed in confidence had been revealed to the board of Trustees. In particular there had been reports of bullying, though no details released. Although we all abide by the code of conduct, this only applies to our professional work not work as volunteers. IOSH will need to address this in much the same way as it is tackled in the normal workplace. (Does IOSH have a policy for its own staff?)</p> <p>The Senior Leadership team are also keen to extend the influence of IOSH to the rest of the world.</p>	
5	<p><u>IOSH Conference/Networks Conference</u></p> <p>Tyrone and Laura attended the Networks Conference. Diversity was a topic with a very low level presentation, but was covered by a late minute substitute, the underlying reason for the presentation has not been established. We consider ourselves a fairly diverse committee.</p> <p>Laura attended the Conference, Tyrone couldn't and Azeez agreed to substitute but injured his toe the day before and could not travel. Kelly and Laura considered the event to be better than last year. Were some of the presentations recorded and if so can they be made available?</p>	<p>Nathalie to check</p>

	<p><u>Programme</u></p> <p>In view of Graham Parkers resignation from the committee, the speakers he was arranging have been re-allocated to other members of the committee.</p> <p>Drugs and alcohol awareness – Mark Curry Safety Management systems – Gareth Broughton No time to lose asbestos – Michelle Muxworthy NEBOSH – Teresa Budworth Post Brexit panel to be replace by Legal Update- Contact Kevin Bridges</p> <p>If you have agreed to contact one of the speakers above, please send them the speaker BIO proforma (with these minutes) and return to Azeez at least 1 month before the meeting, so Azeez can submit it to the webteam for ‘Connect’</p>	<p>Nathalie ? Nathalie Nathalie/Tyrone Nathalie</p>
6	<p><u>Financial update</u></p> <p>Steve has questioned the allocation of funds to the branch as the numbers do not add up. We are reduced to £8.44 per branch member. In order to make ends meet, we will ‘ringfence’ the branch meetings, the committee meetings and the NFTS project. We will cancel the BCA project until IOSH revise their costings in future years. Steve asked if any profit we make on the joint seminar with South Coast can be retained by the branch, either for the rest of the financial year or even carried over to 2019/20.</p>	<p>Nathalie to ask Matt Rockley.</p>
7	<p><u>Programme planning</u></p> <p>The draft programme has been formulated. Azeez to send the draft to us all for checking. Most speakers already confirmed. If you are organizing a speaker, Azeez will need the speakers Bio ideally no later than 6 weeks before they speak, to get the info into ‘Connect’</p> <p>Vince volunteered to be prepared to give a talk at short notice if we lose a speaker close to a Branch meeting.</p>	

	<p><u>Christmas buffet</u></p> <p>It was decided that the cost of the buffet would be borne by the branch BUT members who wish to attend must send a cheque to the Secretary for £20 which would be returned on the night. Those defaulting on the night forfeit their £20 and it will be cashed.</p>	<p>David to send out mailer message to all Branch members</p>
8	<p><u>Joint Event</u></p> <p>Venue is the Ark Conference Centre in Basingstoke. Wellbeing/Stress will be the theme and will develop on from last years event. We will source two topic speakers and South Coast the other two topic speakers. We are a speaker missing for the Open Panel session with the issue in the work place from a Procurement prospective. Steve may have a speaker. If any other committee members have any contacts can they let Tyrone know.</p> <p>IOSH will handle the running of the event as per last year.</p>	<p>Steve/All</p>
9	<p><u>NFTS</u></p> <p>Judging is on 5th October.</p> <p>Simon Mallin has being finding it difficult to convince teaching staff of the merits changing the award, namely for the award to be open to film genre other than fiction; for teaching departments to nominate films for consideration; for the cash prize going to the winning department rather than the winning film producers.</p>	
10	<p><u>AOB</u></p> <p>Mentoring – carried over</p> <p>We will look into setting up a mentoring ‘help desk’ in the JCR from 7.00 – 7.30pm before branch meetings.</p> <p>Vincent Ho is the new IOSH President. As he is based in Hong Kong, some of his duties will be covered in the</p>	

	UK by the Presidential Team. He is a charismatic person and very well thought of. The VP is Andrew Sharman.	
13	Future committee meetings. 14th November Coffee and Tea will be available from 18:15hrs at the Golf Club, with Dinner available from 18:30hrs	