



Please reply to:

David Heath
Heath410@btinternet.com
Tel 01628 634523
0750 047 4850

Thames Valley Branch Executive Committee

Minutes of the 79th Executive Committee meeting of the Thames Valley Branch held at Mapledurham Golf Club on Wednesday 3rd May 2017
Members Present: Graham Parker, Graham Dandridge, David Heath, Tony Horsfall, Steve Pulling, Tyrone Partridge, Chris Stops, Tom Wilson, Nathalie Muller.

1	Apologies for absence received from Vince Butler, Rebecca Russell. Graham welcomed Tom to the committee.	
2	Minutes of Wednesday 15th February 2017 These were checked and accepted as a true record. Matters arising:	
3	DVD update Graham inquired if IOSH were likely to support making safety films not just our own but it appears they will just be 'interested' without providing funds. Also the potential supporter in UAE will not provide funds either. Chris pointed out that to make progress the App needs a lot more input from us than we can provide. We don't have the expertise. As mentioned at the last meeting, a major gaming company like Warner Bros might be interested - they have the resources in terms of expertise and money. £150 K might be needed but that would not be a significant amount as they spend millions developing games. They would be interested for the publicity.	
4	NFTS Award Things are changing at NFTS in that the head, Nick Powell is leaving. He has never been keen on SHE. We need to engage with the new person and we could be helped if we can find a 'notable' person who could influence the directors and board of trustees. We should ask Julie Littlejohn from the Media group if she knows of such a person and also if we can get such an influential person to be our 5th judge. (Judges for 2017 to be Chris, David H , Tony and Graham G) Chris also agree to try Linkedin for connections to the director / BOT at NFTS.	

	<p>As the NFTS is considered to be a world class school, we decided to continue to sponsor the award for another year. The prize will stay at £1000.</p> <p>Chris will be visiting the School on 1st June to prepare the students for this years award.</p> <p>It was also noted that one of the films (wild horses) we judged last year (though not our winner) is being entered at the Cannes film festival this year, which just shows the excellent standard of work by the students.</p>	
5	<p>Next years programme</p> <p>The programme sub group met and a draft has been prepared. Dates are fixed.</p> <p>We have agreed to have our Christmas function on Saturday 20th January 2018 and Tony will now arrange for confirmation with Phyllis court and someone (Steve?) to sign the contract. Rebecca has agreed to help Tony with the organisation.</p> <p>David will now contact Reading University to renew the contract to the Nike Theatre and Cedars conference centre (all agreed these offer excellent facilities and value for money).</p>	<p>David to circulate draft</p> <p>Tony</p> <p>David</p>
6	<p>Joint meeting</p> <p>South coast branch are keen to hold a joint meeting with us. The contact for Tyrone is Nick Burchell (Branch Chair) .</p> <p>We would prefer Basingstoke as the venue or the Hilton hotel in Southampton. South Coast may have a topic of interest to our members, or Chris suggested an education theme, maybe education and apprenticeships. A title could be 'Engagement & Learning. General opinion was that it should be a 'short' day meeting, say 10.00 - 3.00 pm with lunch provided.</p>	<p>Tyrone to liaise with Nick</p>
7	<p>Nathalies items</p> <p>There have been changes to 'connect'</p> <p>'connect' will no longer have branch news, that will be in 'connect' diary.</p> <p>'connect' will be targetted at individuals and their membership grade, as an aid to progression up the grades RSS feeds are to be re-launched and members will be told to re-register if they want to receive them.</p>	

	<p>There will be no change to mailer messaging (contrary to recent info)</p> <p>All Branches will be allocated a twitter account.</p> <p>All Branch chairs will attend a training day on 28th June.</p> <p>The new strategy has been launched - 'a safe and healthy world of work'. We will make the strategy our discussion topic at the next committee meeting - how it applies to us and how we implement it</p>	Agenda item - June
8	<p>We have drawn the 2 winning members for the free tickets to the IOSH conference and 2 reserves :</p> <p>Winners : Zuzanna Lalanne and Laura Graure Reserves : Tom Wilson and Tyrone</p> <p>The IOSH conference in 2017 will be on 20/21st November followed directly with the Networks conference on 22nd November. Both will be held in Birmingham.</p> <p>There will be 2 tickets for committee members to attend the networks conference. they will travel to the hotel to arrive in time for the AGM on 21st, attend the dinner and also the Networks conference on 22nd. Tom Wilson and David Heath will attend, as well as Graham in his capacity as President.</p> <p>Nathalie agreed to check if co-opted committee members could be delegates to the Networks conference.</p> <p>Next year IOSH will provide 2 tickets for 2 committee members to attend both the IOSH conference and the networks conference</p>	Nathalie
9	<p>Council update Steve Pulling is running for Council next year. We need to ensure as many Branch members as possible vote for him - word of mouth and at branch meetings until 25th June, when all 'canvassing' must stop..</p>	Meeting chairs
10	<p>This year's visit</p> <p>13th June 2017 Site visit - JSA at Oxford - Tony has arranged for members (first 15 who book via us) to attend a head protection seminar, 10.00am - 3.00pm . Lunch included. A mailer message needs to be sent out soon, wording will be important so we don't get it blocked.</p>	David
11	<p>Berkshire College of Agriculture</p> <p>Tony reported that the management have a meeting next week. Graham also mentioned that he knows they would like for us to get involved but the earliest for us would be the next academic year. How</p>	

	we can help them needs to be worked out - an award of some sort ?	
12	<p>Expenses</p> <p>Graham reminded of the IOSH policy / expense limits:</p> <p>Mileage is 45p / mile Overnight hotels £125 max Meals away: Breakfast £8.00 Lunch 7.50 Evening meal £15 No alcohol will be paid for.</p>	
13	<p>AOB</p> <p>1) Steve asked if we should look into getting some software to allow interactive voting at meetings. Graham said there are alternatives, one called sli.do.com which is free, works via smart phone or i-pad. Steve agreed to follow this up.</p> <p>2) Tony asked if we could have a roving microphone in the Nike theatre to help with members questions. One has been provided in the past - David to chase the University conference team.</p> <p>Tony has received a letter of thanks from Thrive, the charity we supported. They would be happy to host any of us if we visit at Birch hill (off the A33 south of Reading)</p>	<p>Steve</p> <p>David</p>
14	<p>Budget</p> <p>Steve reported that our budget for Q1 & Q2 has been approved. A new expenses form is attached.</p>	
15	<p>Future committee meetings 28th June, 27th September, 29th November</p> <p>Coffee and Tea will be available from 18:15hrs at the Golf Club, with Dinner available from 18:30hrs</p>	

Action list

What	Who	When
Try LinkedIn for 'Notables'	Chris	
Possible conference with south Coast	Tyrone / Nick	
Confirm Christmas function with Phyllis C	Tony	
Book venues for next year	David	
Can co-opted committee attend conference	Nathalie	
Raise awareness of Steve's standing for Council	Meeting chairs	
JSA June visit - mailer to all	David	asap
Voting software	Steve	

Expenses Reference

Letter	Forename	Surname
A	Steve	Pulling
B	David	Heath
C	Graham	Parker
D		
E	Graham	Dandridge
G	Rebecca	Russell
H	Tony	Horsfall
I		
J		
K		
L	Vince	Butler