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Thames Valley Branch Executive Committee

Minutes of the 84th Executive Committee meeting of the Thames Valley Branch held at Mapledurham Golf Club on Wednesday 25th April 2018

Members Present: Graham Parker, David Heath, Steve Pulling, Tyrone Partridge, Vince Butler, Laura Graure, Kelly Nichol, Zuzanna Lalanne, Tom Wilson, Chris Stops, Azeez Soaga.

1	Apologies for absence received from Graham Dandridge, Nick Bathurst and Nathalie Muller	
	Graham welcomed Laura and Kelly to the Committee. He also wished to record our thanks to tony and Rebecca for all the work they have for the Committee and the Branch.	
2	Minutes of Wednesday 14th February 2018 These were checked and accepted as a true record.	
3	Matters arising: Twitter is now set up to use as a branch. Graham to launch in next 2 weeks. Twitter will mirror IOSH LinkedIn Account. Sharing IPD experience - a branch volunteer ? – see later under 'programme' IOSH certificates for BCA ? Bev Messinger is happy to sign off certificates	
4	<u>Financial update</u> IOSH is running at a loss and has been for some years. As a result, action has to be taken and so membership fees will increase but are considered low in comparison to other professional bodies (typically £700 for architects etc) Our 2018/ 2019 budget has also been significantly cut by about £6K. We should be able to maintain current programme quality and number of meetings but there will be cuts, not least to the Christmas subsidy. We will resort to the University curry of old. Also we will	

	<p>cancel the talk by Jason Anker which would have cost £1200++. In his place we will have a talk by Mark Currie on drugs.</p> <p>We agreed to keep the refreshments at all meetings. Many branches have suffered greater % cuts than us but we have a relatively low cost venue at Reading University.</p>	
5	<p><u>Future events – changes to current programme</u></p> <p>The speaker planned for the May afternoon meeting cannot make it. David Knight has agreed to speak on COMAH and hazardous materials.</p> <p>We are still waiting for the speaker on ‘Underground services’</p> <p>Nothing heard from Aston Martin. Zuzanna offered to contact Diamond Light at Harwell for a visit in June.</p>	
6	<p><u>Programme planning</u></p> <p>A draft programme has been set out for 2018 / 19.</p> <p>Changes were made at the meeting viz:</p> <p>November 2018 - Jason Ankers dropped and replaced by Mark Currie on Drug use February 2019 - NTTL Asbestos – joint 3 way meeting – GP to contact Jasmine at IOSH 20th May 2019 – Chris has a contact on Human factors as Reading Uni not responded. June 2019 – a talk from RLNI on water safety, maybe on a Thames boat cruise. GP to cost boat.</p> <p>Run the IPD sharing best practice as a Harrison Owen role play / workshop based around some core questions. GP / KN / TW / CS to discuss.</p> <p>Reading University run a BA in facilities management - could we invite them along to our branch meetings, maybe give them student membership.</p>	
7	<p><u>Joint Event</u></p> <p>We will hopefully run another one later this year. Wellbeing will be the theme. We will source 2 speakers and South Coast 2.</p>	Tyrone
8	<p><u>Natalie’s Items</u></p> <p>Excellence award – not this time but after Christmas we should</p>	

	prepare to enter our work with NFTS as it incorporates all the aspects of Work 2022 – enhance, collaborate, influence.	
9	<p>NFTS</p> <p>Chris has had a preliminary talk with Simon Mallin at NFTS. Simon would like to widen the competition to other Departments eg Documentary, Animation, Sports reporting. He is hoping that would get more of the academics interested. Judges for this year will be Chris, Kelly, Tom and David.</p>	
10	<p><u>Berkshire College of Agriculture</u></p> <p>Steve agreed to contact Claire Conroy to see how the College wants to proceed. Graham Dandridge and Zuzanna have offered to help.</p> <p>It is proposed that students will be briefed for the start of the next academic year starting September 2018. They all have to do projects, as teams, and so this should work well - they will need to demonstrate to us how they consider Health, Safety and Environment in their projects. We will need to set the parameters for them.</p>	Steve
11	<p><u>Council feedback</u></p> <p>There will a special AGM of IOSH to ratify changes to the governance arrangements. Members should read the background to the proposals and if not attending should nominate Graham Parker as their proxy, NOT the chairman if they wish to vote against any amendment.</p>	
12	<p><u>AOB</u></p> <p>Mentoring.</p> <p>We will look into setting up a mentoring ‘help desk’ in the JCR from 7.00 – 7.30pm before branch meetings. Target September for launch.</p> <p>Steve agreed to look at the South East branch mentoring documents and extract the ‘best’ bits.</p>	GP
13	<p>Future committee meetings.</p> <p>20th June, 26th September, 14th November</p> <p>Coffee and Tea will be available from 18:15hrs at the Golf Club, with Dinner available from 18:30hrs</p>	