



# **IOSH Professional Development Workshop**

**August 2017**





**CPD & IPD**

# A Learning Experience



# IOSH Membership Structure

## Affiliate Member

- Entry level
- CPD is Recommended

## Associate Member

- Transitional category
- CPD is Recommended

## Technical Member

- Level 3 qualification in safety and health
- Two years' full-time experience
- Three to five years' part-time experience in safety and health
- CPD is obligatory

## Graduate Member

- Degree-level qualification in safety and health or equivalent
- CPD is obligatory

## Chartered Member

- On successful completion of the IPD process
- CPD audit and Peer Review Interview
- Become CMIOSH
- CPD obligatory

## Chartered Fellow

- Five or more years as CMIOSH
- CPD obligatory





# **Continuing Professional Development**

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# Continuing Professional Development

- Document professional development activities
- Structured career path, improve skills, knowledge and expertise
- Reflection, knowledge/accomplishments reflect on what you've gained or achieved
- Open to all categories of IOSH membership
  - *Technical Members*
  - *Graduate Members*
  - *Chartered Members and Chartered Fellows (mandatory by Code of Conduct)*



# Value of CPD to Members

- Helps to highlight **gaps** in your knowledge, skills and experience
- **Builds** confidence and credibility – you can track your learning and progress
- **Creates** a professional impression at appraisals and job interviews
- Shows your employer that you are serious about maintaining your skills



# Updating your CPD

**Development Plan** – *Should be reviewed and updated on a regular basis*

It should include an overview of the following:

- Duties and responsibilities ( Job description)
- Objectives (for the next 6 – 12 months)
- Personal development (strengths, weaknesses, areas for improvement)

## Reflective Statements

Your personal learning & takeaways:

- **What** – what the activity was
- **Why** – you decided to carry it out
- **What** – you gained from the activity
- **How** – you will use or apply the knowledge you gained in the future

## Strategy

“I don’t have time” – Set aside 40 minutes every quarter



# Online Live Demo

## Q&A







# Initial Professional Development

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# Initial Professional Development

## Requirements:

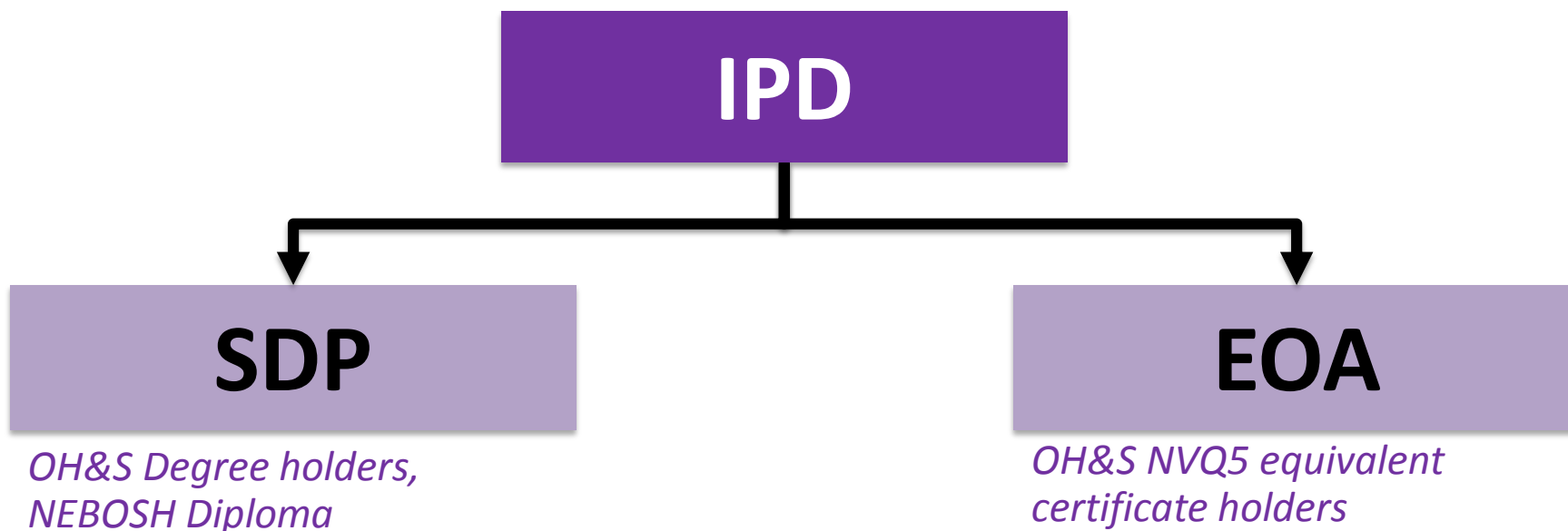
- Requirement to progress from Graduate to Chartered Member
- Structure process for assessing member's knowledge, skills and experience

## Process:

- IPD fees cost £160.00, valid for 2 years
- Contact the membership department on **+44 (0)116 257 3198**



# Initial Professional Development



## 3 Stages:

- *Skills Development Portfolio (SDP) or Electronic Open Assessment (OA)*
- *CPD audit*
- *Peer Review Interview (PRI)*

# IPD – SDP Assessment Process

## Complete 7 performance criteria from 5 Elements:

- *One from elements 1, 2 & 3*
- *Two from elements 4 & 5*
- Portfolios are assessed by qualified assessors
- Assessed within two to three weeks of submission
- Check sites frequently if there comments from the assessors

## Successful Completion of SDP:

- CPD Audits, approximately 2-4 weeks
- PRI – face to face or Skype, *call IOSH to schedule*



# IPD – EOA Assessment Process

## Two-part assessment:

- **Part A:** 48 multiple choice questions marked online, timed 3 hours to complete in one sitting.
- **Part B:** Two scenario-based questions marked by an examiner, 700 word count on each question, seven days to complete.

*Part A **must** be completed before part B. Re-registration is required if you fail any of the parts (A or B). **Maximum of 4 attempts allowed.***

## Successful Completion of EOA:

- Results issued within 4 weeks.
- CPD Audits, approximately 2-4 weeks
- Peer Review Interview, call IOSH to schedule





**Questions?**

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**Enhance**



**Collaborate**



**Influence**