



Minutes of 284th Branch Meeting.

Venue: Rivers Suite, Craiglockhart Campus, Napier University, Edinburgh EH14 1DJ,

Date: 14th December 2017 at 14:00.

Sederunt:

R Balfry (M)	H Pearson (M)	S. Heesom (M)	D Johnson (M)	L Young (M)
R Doyle (M)	A McLeod (M)	G Neville (M)	J Guilfoyle (M)	S Crawford (M)
A McNeill (M)	A James (M)	K O'Donnell (M)	L Saunders (M)	G Browse (M)
S Meechan (M)	A Bell (M)	L Murray (M)	S Forbes (M)	N Doherty (M)
W Szpunar (M)	R Park (M)	D Sinclair (M)	G McBroom (M)	G Johnstone (M)
J Nelson (M)	J Burns (G)	I Smith (M)	P Steadman (G)	

Total: 29

26 Members

3 Guests

Apologies: S. McCann, M. Grimmer, L. McLeod, D Watkins, M Cowie.

Chair:

Rupert opened the meeting, explained where the fire exits were and reminded the audience to switch off their mobiles and print their names on the sederunt. He also asked if there were any new members or guests. Rupert also reminded members to remember to complete their CPD, and to make sure they had parked in 'Car Park A' so as not to receive a parking fine.

1 Minutes of previous meetings

Minutes of the meeting and previous meetings can be found at:

<https://www.iosh.co.uk/Membership/Our-membership-network/Our-Branched/Edinburgh-branch/Branch-minutes.aspx>

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The Chair asked if anything was unclear or if further information was needed. With no further matters arising, the accuracy of Minutes was proposed by Liz Young and seconded by Helen Pearson.

2 Correspondence and Group Reports

2.1 Groups:

Branch Member Richard Park had occasion to speak to the IOSH Networks Manager, regarding the 'Social Care & Health' Group, and was informed that the said group are planning to put on a webinar to try to re-engage with the members of that group, which seems to be slipping into decline.

2.2 Mentor:

Liz Young reminded all to ensure that they record their CPD, and to contact her should anyone have any problems or queries.



3 External Events:

3.1 Other IOSH Branch Events

Other IOSH Branch events are open to all IOSH Members, further details can be found via the IOSH website at the following link; <https://www.iosh.co.uk/Events.aspx>

3.2 Renewable UK

RenewableUK's 14th international premier event dedicated to Health and Safety for the renewable energy sector. Is being held on Wednesday 24th January 2018 at the SEC in Glasgow. See the R-UK web site for further details; <http://events.renewableuk.com/hs18>

4 Members Items

4.1 Job Spot

No new positions have been communicated to Branch at present.

4.2 *From the floor?* (Members opportunity to share problems & ideas with their peers)

- A branch member asked a question re drug and alcohol testing. His company conducts random D&A testing for its employees and contractors, and upon receipt of a non-negative result individuals are suspended. The concern is that whilst the sample is awaiting laboratory confirmation, the reputation of the individual can be perceived to be maligned. The branch member asked if anyone had any other methods of dealing with such situations. The response from the floor only confirmed that other businesses are following a similar process.
- Rupert Balfry (Branch Chair), made a short presentation on a methodology for 'getting your message across' called "IGNITE" which encourages those who have a message to present to an audience to consider setting an auto-playing presentation, using pictures / better graphic and humour etc. to liven the presentation up to make it more memorable. To punctuate his presentation Rupert then showed two short films to demonstrate the point.

5 Main Talk:

- **"Safety doesn't happen by magic"**
By 5th Dimension

6 Date of next meetings:

11th January at 14:00

▪ Safety Café:

Traffic Management, Driver Assessment, Grey Fleet, FLT Management.

By SCORSA

Rupert Balfry Grad IOSH
Branch Chair

Simon Heesom CMIOSH
Branch Secretary