

(iosh) Training and Skills™

Getting your course approved by IOSH



iosh.co.uk/training

Getting your course approved

Which courses can IOSH approve?

We will consider any safety and health course, in any delivery format, and work together with you to help your course gain IOSH approval.

We're here to help you and your delegates get the best out of your course. Call us for a copy of our Tailored Training Course Standards document to get you started. You can also download a copy of our Training Guidance Book online, which will help you develop your course.

It's the training provider's responsibility to ensure that they own the copyright to, or have the right to use, all materials in a course submitted to IOSH for approval.

If you've written a course, have one you're already delivering, or are thinking about writing one, then talk to us about the benefits of getting IOSH approval.

Why get your course approved by IOSH?

Trust and confidence in your training

Trainers tell us they want the IOSH name attached to their course materials. We make sure your course has the right safety and health content, is aimed at the right level and is based on good practice.

Building an IOSH-qualified workforce

Every learner who sits a course approved by us is tested by an end-of-course assessment that leads to an IOSH-approved qualification. Everyone who achieves the pass mark for the course is awarded an IOSH certificate or passport card.

Working together

From the start, we'll give you advice, support and guidance to help you gain IOSH approval. You'll work closely with a member of our team.

A competitive edge

Trainers tell us that their clients value the IOSH name, which helps them sell more courses and gives them an advantage over their competitors.

A syllabus for you to work from

We may already have a suitable syllabus that matches the course you're proposing. If we do, you can use it as a framework to write your course. If we don't, you can use our syllabus template as your framework.

Help promoting your course

We'll send you an IOSH logo so that you can start promoting your course while it's going through approval. However, until you become licensed for the course, you must state on all of your promotional materials that the course is pending IOSH approval.

To see how IOSH approval has worked for others, go to www.iosh.co.uk/yourcourseapproved.

Helping you get your course approved

Approving your course content and assessment

We'll look at your course materials and check them against a set of standards, including learning and development and technical content and compliance.

Learning and development

We'll make sure your materials:

- facilitate a learning experience that is enjoyable and worthwhile
- contain the exercises and tools to present an engaging training programme
- have a suitable assessment that measures the learning objectives.

Technical content and compliance

We'll check that your materials:

- contain details and explanations of current safety and health legislation and good practice
- include the subjects we would expect from the title
- suit the needs of the intended audience.

“We really liked the idea of IOSH approval to set our courses apart from the masses of safety and health training out there.”

Mark Wheeldon CMIOSH, Commercial Director, ACT National Ltd

Trainers and competence

You'll need to have trainers with the appropriate level of skills and knowledge to run your course. All trainers of IOSH courses will need to have at least:

- Technical membership of IOSH (a safety and health qualification is required)
- an adult training qualification at level 3 (QCF), such as an Award in Education and Training

OR

- two years' substantial, face-to-face, training delivery experience.

Some specialist courses may have different requirements, specifically to do with sector experience and level of IOSH membership. All members' CPD must be in good standing.

E-learning training providers need to have at least one Technical Member of IOSH.

Quality control

You'll need to have someone within your organisation who has the appropriate knowledge, skills and experience to be responsible for the quality control of your IOSH training. This person must be an IOSH member at the correct level for the course you're proposing to deliver. We call this person your 'nominated IOSH member'.

Approval costs and timings

The cost of approving your course will depend on the amount of content, its level of complexity, the delivery format (face-to-face or e-learning) and the quality of the materials you send us.

When we've had a look at your course materials, we'll let you know how long it'll take us to approve them and quote you a fee.

To find out more, get in touch with our Tailored Course Approval team at tailored.courses@iosh.com or phone +44 (0)116 257 3194.



"If you're going to market with a safety course, it absolutely has to have IOSH approval. Having that IOSH badge has been vital in helping me promote my 'Coaching for safety' course."

Michael Emery cmiOSH, Owner and Director,
Securus Health and Safety Ltd

"IOSH approval gives weight to our courses and allows our employees to obtain a certificate from a recognised body."

Robin Jull cmiOSH, Group Health and Safety Manager,
Lenham Storage

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IOSH is the Chartered body for health and safety professionals. With more than 46,000 members in over 120 countries, we're the world's largest professional health and safety organisation.

We set standards, and support, develop and connect our members with resources, guidance, events and training. We're the voice of the profession, and campaign on issues that affect millions of working people.

IOSH was founded in 1945 and is a registered charity with international NGO status.

IOSH Services Limited is a wholly owned subsidiary of the Institution of Occupational Safety and Health
Registered office: as above

Institution of Occupational Safety and Health

Founded 1945

Incorporated by Royal Charter 2003

Registered charity in England and Wales No. 1096790

Registered charity in Scotland No. SC043254

