

Volunteer Agreement



We appreciate your volunteering with us, and this Volunteer Agreement indicates our commitment to do the best we can to make your volunteering experience a positive and rewarding one.

You should also be made aware of your Volunteer Role profile, the Volunteering Business Rules and Volunteer Portal.

This is a voluntary agreement and does not constitute a contract of employment and can be cancelled at any time by either party.

However, your volunteering will cease if this agreement is cancelled by either party.

As an organisation we undertake to:

- meet our legal duty of care to you as a volunteer
- provide an informal induction into your role (which includes health and safety) and introduce you to the people you will be engaging with
- seek to understand your reasons for volunteering, your interests and wishes and find alignment with our corporate strategy where possible
- reimburse out-of-pocket expenses in line with the appropriate business rules
- consult with you about changes that affect your volunteering
- treat you with respect, and in accordance with our equality and diversity policy
- respond to your concerns or complaints as quickly as we can

As a volunteer I undertake to:

- complete tasks within agreed guidelines, to the best of my ability
- be aware of the health and safety issues and controls associated with the role I will be undertaking
- give as much notice as possible if I am not able to volunteer as expected
- uphold the organisation's values and policies, including health and safety, confidentiality and data protection, equality and diversity and the Volunteer Code of Behaviour
- report anything that causes concern for my safety/wellbeing or that of others.

A handwritten signature in black ink that reads 'Vanessa Harwood-Whitcher'.

Vanessa Harwood-Whitcher
Chief Executive