

Role Profile: Vice-President

Directorate: Strategy and Business Development

Service: Presidential Team

Responsible to: Council

IOSH's vision is clear: a safe and healthy world of work. Our mission is to be the professional body leading the way in global occupational safety and health. Currently we have over 48,000 members in over 130 countries, and work with business around the world to understand the benefits of good safety and health practices.

Our four values – Integrity, Excellence, Flexibility and 'One IOSH' – underpin everything we do. Our people are at the heart of our organisation and work hard to help IOSH deliver its strategy and achieve its vision.

Role overview

As a member of the Presidential Team (PT) your role will be ambassadorial, representing IOSH globally. This may typically include attendance at events, meetings, Council or virtually through videoconferencing, webinars or via email.

Vice-Presidents (VP) must be prepared to contribute at least 10 to 15 days per year to fulfil the role and be a proactive member of the PT.

Role responsibilities

- 1 Support and promote IOSH strategic objectives and campaigns.
- 2 Represent IOSH and speak to the media when requested.
- 3 Represent IOSH at events, conferences, meetings as requested.
- 4 Support the IOSH network and attend branch and group events.
- 5 Support our global engagement strategy in facilitating fraternal visits with our global partners
- 6 Suitably prepare for and attend meetings of Council.
- 7 Attend IOSH conferences, the IOSH AGM and similar events as requested.
- 8 Suitably prepare for and attend PT meetings (face-to-face and virtual meetings).
- 9 Take part in volunteer recruitment/election processes as requested.

Personal requirements

- Chartered Member of Council, Chartered Member of a Network Executive Committee, Chartered Member of a Standing Committee, Chartered Member of the Nominations Committee, Sub-Committee or Working Party or a Chartered Fellow.
- Compliant with CPD requirements throughout the term of office.
- Willingness to accept collective responsibility.
- Willingness to undertake travel to attend events.

Knowledge of IOSH

- Direct experience in IOSH central governance/ committee structure, e.g. member of Council, Standing Committee or Group or Branch Executive Committee or working party.
- Understanding of IOSH strategy and campaign themes.
- Clear understanding of the IOSH Code of Conduct (including integrity, competence, respect, service) and how to deal with potential conflict of interest between professional and IOSH PT role.

Skills and abilities

- Ability to communicate effectively orally and in writing.
- Suitable level of presentation skills relevant to the role.
- Experience in chairing and facilitating meetings effectively.
- Ability to deal with conflict.
- Proficient in using IT, e.g. email, videoconferencing, social media.
- Experience in dealing with the media (desirable)

Commitment

- Capable of committing the time required to fulfil the role. For guidance, this could be at least 10 to 15 days although this could vary depending on business and personal needs.